**Call for proposals – SMILO Islands Fund**

**2023**

**application form**

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| PROJECT SUMMARY |
| Name of the project |  |
| Select the theme(s) of the project. | * Sustainable Energy
* Biodiversity conservation and restoration
 |
| Applying organisation |  |
| Project location |  |
| Total cost of the project\* |  |
| Funding amount requested to the Islands Fund\* |  |
| Start and end of the project (maximum 12 months) |  |

\*There is no obligation to have co-funding, although it is highly encouraged, and valued in the project’s selection.

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| INFORMATION ABOUT THE APPLYING ORGANISATION |
| The organisation\*\* |
| Name |  |
| Working theme(s) |  |
| Major project(s) (300 words max) |  |
| Team and key team members |  |
| Identification number  |  |
| Date of creation |  |
| Country |  |
| Address |  |
| Phone number |  |
| Website and social media accounts |  |
|  Legal representative\*\* |
| Name, surname |  |
| Date of birth |  |
| Role within the organisation |  |
| Email address |  |
| Phone number |  |
| Focal point of the project\*\* |
| Name, surname |  |
| Date of birth |  |
| Role within the organisation |  |
| Email address |  |
| Phone number |  |

\*\*Please take note of the mandatory documents (indicated at the bottom of the last page) for the application to be received.

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| 1. ABOUT THE PROJECT’S IMPLEMENTATION
 |
| 1.a Project summary (max. 2000 characters, excluding spaces). Please provide a brief summary of your project. **The summary will be published/used for communication purposes.**  |
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| 1.b Overall project objective (max. 1000 characters, excluding spaces). Please describe what is the overall project objective? What is the issue and is the problem contributing to solving it? In what way is it contributing to protecting the environment of your island? |
|  |
| 1.c Activities of the project (max. 8000 characters, excluding spaces). What are the project activities and how will they contribute to achieving the project objective? Please provide a limited number of clear and impactful activities (maximum 5 activities). |
| * Activity 1:
* Activity 2:
* Activity 3:
* *You can add up to 5 activities*
 |
| 1.d What are the expected results? (max. 5000 characters, excluding spaces) |
| * Expected result 1:
* Expected result 2:
* Expected result 3:
* *Add as many lines as necessary*
 |
| 1.e Please indicate all the partners involved in this project, and how exactly you will involve them? (max. 1500 characters, excluding spaces) |
| * Partner 1:
* Partner 2:
* Partner 3:
* Add as many partners as relevant:
* Role of partner 1:
* Role of partner 2:
* Role of partner 3:
* Add as many partners as relevant:
 |
| 1.f Indicate direct and indirect beneficiaries of this project (max. 1500 characters, excluding spaces) |
| Direct beneficiaries: 1. XXX
2. XXX
3. XXXX
4. Add as many lines as necessary

Indirect beneficiaries: 1. XXX
2. XXX
3. XXX
4. *Add as many lines as necessary*
 |
| 1.g Select the theme(s) of your project | * Sustainable Energy
* Biodiversity conservation and restoration
 |
| 1.h Would you consider your project to be addressing the most important and significant causes? In what ways? Please support with facts and evidence (max. 3000 characters, excluding spaces) |
|  |
| 1.i Which monitoring tools are in place to ensure project planning and delivery project results? (max. 1500 characters, excluding spaces) |
|  |
| 1.j Do you think that this project could continue on the long term and/or further expand? If so, why? (max. 3000 characters, excluding spaces) |
|  |
| 1.k How will you communicate on this project (during and after)? (max. 1500 characters, excluding spaces) |
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| 1. Project schedule
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| Activities schedule – Add as many lines as necessary.**The project duration should not exceed 12 months** |
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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Activities ( **The list of activities should correspond to the exact list provided in question 1.c**)  | Oct. 2023 | Nov.2023 | Dec.2023 | Jan.2024 | Feb.2024 | Mar.2024 | Apr.2024 | May2024 | June2024 | July2024 | Aug.2024 | Sep.2024 | Oct.2023 | Nov.2023 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| 1. Project Budget

**The list of activities should corrispond to the exact list provided in question 1.c**Add as many lines as necessary |
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|  **Costs** | **Amounts (in euros €)** |
|  | **Total** | *SMILO* | *Co-funding* |
| 1. **Activity 1 – XXX** *Example Solar panels installation*
 |  |  |  |
| * 1. XXXX – *example : Equipment: 20 solar panels*
 |  |  |  |
| * 1. XXXX
 |  |  |  |
| 1. **Activity 2 – XXX**
 |  |  |  |
| * 1. XXXX – *example :* Services, communication
 |  |  |  |
| * 1. XXXXX
 |  |  |  |
| 1. **Activity 3 – XXX**
 |  |  |  |
| 3.1. |  |  |  |
| 3.2. |  |  |  |
| 1. **Human resources** (up to maximum 10% of the total project budget)
 |  |  |  |
| 4.1. |  |  |  |
| 4.2 |  |  |  |

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Mandatory documents for the application to be received and analysed by SMILO:

* The organisation’ statutes signed by its legal representative
* A copy of both sides of the ID card of the legal representative and the project/activity focal point person
* Bank account details