

REFERENCE DOCUMENTS



B.

**ISLAND
COMMITTEE
RULES**

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ROLE

The **Island Committee**, keystone of the SMILO program, brings together the island's main stakeholders and plans the sustainable development of their environment - land and sea - around a common and shared vision. It is the permanent liaison body with the SMILO Office.

Locally, it helps to update users and managers' knowledge of the area. Its members exchange information regarding the island's problems and priority issues. It is a place for discussion, mediation and dialogue, and aims to prevent conflicts between human activities and the preservation of natural resources, and to promote dialogue between the various stakeholders.

Through a transparent and consensus-based process, **the Island Committee members collectively suggest, direct and monitor the measures planned to achieve the objectives set out in the island's strategic plan**. These measures may be carried out by one or more members of the Committee.

Important

A committee or similar group to the Island Committee, as defined in this document, may pre-exist on the candidate island. A committee whose composition and functions are similar but «incomplete» in regards to the present recommendations, will have to integrate new members and new requirements from the Sustainable Islands label in its field of competence. Lastly, if the island does not have such a body, the Island Committee must be created ad hoc.

In addition, the Sustainable Islands label does not require any changes in legal status or in land and property rights.

COMPOSITION

TERRITORIAL COVERAGE

The composition of the Island Committee must enable it to cover the entire area (land and sea) as well as the activities that take place there and their interactions. However, exceptionally in order to initiate the process, the Committee could represent a smaller range before progressively being extended to the entire island;

- A **MAP** of the land and sea areas covered by the Island Committee should be provided to the SMILO office in order to determine the limits, particularly the marine boundaries, of the area concerned by the measures, as defined by the Committee.

VARIOUS SKILLS AND CROSS-FUNCTIONALITY

The Island Committee members must justify their action capabilities (technical or financial), regarding priority issues for the island covered by SMILO: water, energy, waste, biodiversity/ecosystems, landscapes. The Committee composition must reflect the diversity of the measures to be implemented within the island's strategic plan framework.

REPRESENTATIVES

The committee must at least include:

- A local public institution representative;
- Local community representative(s);
- A locally implanted association representative;
- A land administration and/or protected area administration representative if applicable;
- A representative of the main economic fields (agriculture, fishing, hotels and restaurants, craftsmanship...)

In keeping with the existing network of stakeholders and organisational structures on the island, and in order to ensure the smooth flow of the process, open constructive dialogue, and efficient decision-making within SMILO, it is suggested that The Committee should include the following members. The refined composition of the Committee can be defined by each applying island, in line with the guidelines for good governance (see «A. SMILO Strategic Principles» document) SMILO :

- A national public institution representative;
- A representative of other economic fields (agriculture, fishing, hotels and restaurants, craftsmanship...);
- Maritime transportation operator(s);
- A private administration and/or protected area administration representative;
- Other representatives of sectors and activities that have an influence on the island's resources and environments (foundations, international institutions, etc.).

NUMBER OF MEMBERS : no predefined number.

OPERATIONAL PROCEDURES

- The Island Committee must elect or select a representative from among its members. The election/selection process must be transmitted to the SMILO association («1. Island Committee» document to be filled out);
- The members of the Island Committee shall ensure that the wishes and visions of local communities, as well as local and regional specificities, are respected;
- A referent (technical focal point) must be appointed within the committee, who will centralise exchanges with the SMILO association. This referent may also be the representative, but not necessarily;
- Frequency of island committee meetings: at least once a year. NB: in order to make things easier, Island Committee meetings may take place in parallel/at the same time as other assemblies and meetings already scheduled within the framework of other initiatives related to the area.
- Other functioning processes will be defined directly by local partners;
- All of these procedures must be transparent and forwarded to the SMILO association for validation («1. Island Committee» document to be completed)
- All Committee members must be made aware of their roles, missions and responsibilities within the SMILO program.
- All Committee members must have access to all SMILO-related documents. Documents related to the Committee must be accessible (such as meeting minutes, etc.) to the SMILO association.