ISLAND ASSESSMENT SHEET

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| **REFERENT(S) SMILO OFFICE** | | |
| **SMILO office referent(s) name(s)** | **Date of contact** | **Monitoring details** (meetings, on-site operations...) |
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| **SMILO FACILITATOR** | | |
| **SMILO facilitator name** | **Date of contact** | **Monitoring details** (meetings, on-site operations...) |
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| **REPRESENTATIVE and REFERENT (technical focal point) of the ISLAND COMMITTEE** | | |
| **Name(s) / Role(s) / Institution(s)** | **Date of contact** | **Monitoring details** (meetings, on-site operations...) |
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| **ASSESSOR(S) ASSESSMENT COMMITTEE** | | |
| **Names / Roles / Institutions of the assessors** | **Assessment date** | **Details of the assessment** (meetings, on-site operations...) |
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| **THE ISLAND** | | |
| **Name of the island** | **Group or archipelago** | **Country** |
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| **ISLAND COMMITTEE** | | | | | | | | | |
| **Composition** (who? Is a key-player missing?) | | | | | | | | | |
| **Public institution** (local/national) | **Association(s)** (local/national) | **Representative of local communities** | | **Representative(s) of economic sectors** (agriculture, fishing, tourism, crafts...) | | **Representative(s) of private management and/or protected areas** (if applicable) | | **Maritime transportation operator(s)** | **Other** (representatives of sectors and activities affecting resources and environments: foundations, international institutions...) |
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| **Territorial coverage?** (good enough?) | | | | |  | | | | |
| **Various skills and cross-functionality?** (justify if missing) | | | | |  | | | | |
| **Gender diversity** (% men/women) | | | | |  | | | | |
| **Operating procedures** | | | | | | | | | |
| **Representative of the Island Committee** (who, valid choice and election process?) | | | | |  | | | | |
| **SMILO Referent (technical focal point)** (who, choice and election process?) | | | | |  | | | | |
| **Operating procedures** (adequate: free speech, collaborative decision-making, public awareness...?) | | | | |  | | | | |
| **Validation of the Island Committee** (composition and operation) | | | | | | | | | |
| **Non-existent or unavailable information** | | | **Pre-existing but incomplete or not operational** (explain how to complete) | | | | **Established and functional** | | |
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| **DECLARATION OF SMALL SUSTAINABLE ISLANDS** | | | | | |
| **Signature** (who and in what capacity?) | | | **Date and place** | | |
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| **Small Islands Organisation expectations/benefits** | | | | | |
| **Capitalising on experience** | **Network implementing** | **Technical and financial support** | | **Labelling process** | **Other** |
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| **COOPERATION AGREEMENT** | | | |
| **Signature** (who and in what capacity?) | | **Date and place** | |
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| **Analysis elements** (fulfilled or not?) | | | |
| **Leading and monitoring of the steps involved in obtaining the label** | |  | |
| **Welcoming, supervising and supporting the initiative facilitators, assessors and experts, mentoring other islands?** | |  | |
| **Participating in the life of the network** (writing good practice worksheets, participation at conferences and technical workshops, Celebrate Islands event)**?** | |  | |
| **Contract fulfilment** (explain why) | | | |
| **Not fulfilled** | **Partially fulfilled** | | **fulfilled** |
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| **DIAGNOSIS AND STRATEGIC PLAN** | | | |
| **Process for completing the diagnosis and strategic plan** | | | |
| **Collective approach?** | |  | |
| **Good use of existing data?** | |  | |
| **Production of useful additional data?** | |  | |
| **Not known** | **Absent or unsatisfactory** | **Partially satisfactory or incomplete** | **Satisfactory and complete** |
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| **General description of the island** (correctly filled in grid, summarised information, good overview of the island, lack of information?) | | | |
| **Island presentation elements** | |  | |
| **Island organisation** | |  | |
| **Environmental features of the island** | |  | |
| **Island layout** | |  | |
| **Human activities** | |  | |
| **Not known** | **Absent or unsatisfactory** | **Partially satisfactory or incomplete** | **Satisfactory and complete** |
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| **Assessment, issues, objectives by theme** | | | |
| **Water supply assessment and management** (correctly filled in grid, summarised information, good overview of the theme, lack of information, significant management efforts?) | |  | |
| **Sanitation assessment and management** (correctly filled in grid, summarised information, good overview of the theme, lack of information, significant management efforts?) | |  | |
| **WATER SWOT ANALYSIS** (relevance in regards to the assessment, internal and external factors of influence highlighted?) | |  | |
| **WATER ISSUES** (relevance in regards to SWOT, well formulated, consistent with SMILO direction?) | |  | |
| **WATER OBJECTIVES** (relevance in regards to issues, consistent with SMILO direction, pertinence, prioritisation, SMART, achievable in 3-5 years?) | |  | |
| **Validation of WATER assessment, issues and objectives** (and justification) | | | |
| **Absent** | **Not adequate** | **Partially adequate** | **Adequate** |
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| **Energy assessment and management** (correctly filled in grid, summarised information, good overview of the theme, lack of information, significant management efforts?) | |  | |
| **ENERGY SWOT ANALYSIS** (relevance in regards to the assessment, internal and external factors of influence highlighted?) | |  | |
| **ENERGY ISSUES** (relevance in regards to SWOT, well formulated, consistent with SMILO direction?) | |  | |
| **ENERGY OBJECTIVES** (relevance in regards to issues, consistent with SMILO direction, pertinence, prioritisation, SMART, achievable in 3-5 years?) | |  | |
| **Validation of ENERGY assessment, issues and objectives** (and justification) | | | |
| **Absent** | **Not adequate** | **Partially adequate** | **Adequate** |
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| **Waste assessment and management** (correctly filled in grid, summarised information, good overview of the theme, lack of information, significant management efforts?) | |  | |
| **WASTE SWOT ANALYSIS** (relevance in regards to the assessment, internal and external factors of influence highlighted?) | |  | |
| **WASTE ISSUES** (relevance in regards to SWOT, well formulated, consistent with SMILO direction?) | |  | |
| **WASTE OBJECTIVES** (relevance in regards to issues, consistent with SMILO direction, pertinence, prioritisation, SMART, achievable in 3-5 years?) | |  | |
| **Validation of WASTE, assessment, issues and objectives** (and justification) | | | |
| **Absent** | **Not adequate** | **Partially adequate** | **Adequate** |
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| **Ecosystem assessment and management** (correctly filled in grid, summarised information, good overview of the theme, lack of information, significant management efforts?) | |  | |
| **ECOSYSTEM SWOT ANALYSIS** (relevance in regards to the assessment, internal and external factors of influence highlighted?) | |  | |
| **ECOSYSTEM ISSUES** (relevance in regards to SWOT, well formulated, consistent with SMILO direction?) | |  | |
| **ECOSYSTEM OBJECTIVES** (relevance in regards to issues, consistent with SMILO direction, pertinence, prioritisation, SMART, achievable in 3-5 years?) | |  | |
| **Validation of ECOSYSTEM, assessment, issues and objectives** (and justification) | | | |
| **Absent** | **Not adequate** | **Partially adequate** | **Adequate** |
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| **Landscape assessment and management** (correctly filled in grid, summarised information, good overview of the theme, lack of information, significant management efforts?) | |  | |
| **LANDSCAPE SWOT ANALYSIS** (relevance in regards to the assessment, internal and external factors of influence highlighted?) | |  | |
| **LANDSCAPE ISSUES** (relevance in regards to SWOT, well formulated, consistent with SMILO direction?) | |  | |
| **LANDSCAPE OBJECTIVES** (relevance in regards to issues, consistent with SMILO direction, pertinence, prioritisation, SMART, achievable in 3-5 years?) | |  | |
| **Validation of LANDSCAPE, assessment, issues and objectives** (and justification) | | | |
| **Absent** | **Not adequate** | **Partially adequate** | **Adequate** |
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| **The island's overall strategic plan** | | | |
| **ISSUES, OBJECTIVES** (prioritisation, overall land and sea territorial approach, consistent with SMILO multi-theme direction?) | |  | |
| **INTENDED OPERATIONS** (relevance in regards to objectives, consistent with SMILO direction, relevance of the measures?) | |  | |
| **Absent** | **Not adequate** (and justification) | **Partially adequate** (and justification) | **Adequate** (and justification) |
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| **MID-TERM ASSESSMENT** (and justification) | | | | | | | | | |
| **Island Committee validation** | | | | | | | | | |
| **Absent or not known** | | | **Pre-existing but incomplete** (explain how to complete) | | | | **Established and functional** | | |
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| **Fulfilment of the cooperation agreement** (explain why) | | | | | | | | | |
| **Not fulfilled** | | | **Partially fulfilled** | | | | **fulfilled** | | |
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| **Diagnosis and the strategic plan validation** (explain why) | | | | | | | | | |
| **Absent** | | **Not adequate** | | | **Partially adequate** | | | **Adequate** | |
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| **Island in the process of obtaining the label** | | | | | | | | | |
| **Decision is not possible** | | | **Partial validation** (explain why and what the recommendations are) | | | | **Validation** | | |
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| **Sector recognition** (validation of the efforts provided) | | | | | | | | | |
| **Water** (explain why) | **Energy** (explain why) | | | **Waste** (explain why) | | **Terrestrial and marine ecosystems** (explain why) | | | **Landscapes** (explain why) |
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| **ACCESS TO THE ISLANDS FUND** | | | |
| **Concerned operation** (duplicate grid for each operation)**:** | | | |
| **Issue(s) and objective(s) concerned** | |  | |
| **Type of eligible operation?** (description and explanations) | |  | |
| **Respecting of the SMILO strategic principles?** | |  | |
| **Eligible project leader(s)** (associations & NGOs, central level representative, universities, tourist or other trade unions)**?** | |  | |
| **Administrative requirements** (legal status, accounting of past funding sources, proof of activity completion, competence and experience in the chosen field)**?** | |  | |
| **Partners of the operation and associated stakeholders** (participatory process and involvement of affected populations, social and cultural acceptance, appropriate institutional framework)**?** | |  | |
| **Relevance and technical and socio-economic feasibility of the operation** (financial means, technical, human, planning)**?** | |  | |
| **Assessment of the effects** (economic, social, environmental) **and expected outcomes?** | |  | |
| **Risk analysis and how to reduce them?** | |  | |
| **Monitoring indicators** (Condition: monitor the environment or the concerned resource; budget: financial monitoring; implementation: physical indicators of measures being carried out; results: monitoring objective achievement)**?** | |  | |
| **Innovative, replicable, sustainable operation?** | |  | |
| **No** | **Yes with conditions** | | **Yes** |
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| **ACHIEVING PRIORITY OBJECTIVES** | | | |
| **Concerned objective** (duplicate grid for each objective)**:** | | | |
| **Theme(s) concerned** | |  | |
| **Issue(s) concerned** | |  | |
| **Implemented operations** (description, date, location) | |  | |
| **Respecting SMILO strategic principles**? | |  | |
| **Leader(s) of the operation and partners** (participatory process and involvement of affected populations, social and cultural acceptance, appropriate institutional framework?) | |  | |
| **Effects and tangible results** (economic, social, environmental, achievement indicators)**?** | |  | |
| **Lessons learned** (analysis of key success or failure factors)? | |  | |
| **Decision is not possible** | **Not achieved** | **Partially achieved** | **Achieved** |
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| **OPINION OF THE ASSESSMENT COMMITTEE IN VIEW OF OBTAINING THE LABEL** (and justification) | | | |
| **Decision is not possible** | **No** | **Yes with conditions** | **Yes** |
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| **GRANTING OF THE LABEL BY THE SMILO BOARD OF DIRECTORS** (and justification) | | | |
| **Decision is not possible** | **No** | **Yes with conditions** | **Yes** |
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